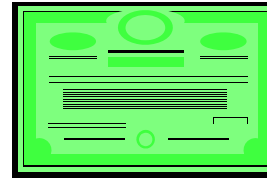


# FLOW CHART OF TEACHER PREPARATION AND CERTIFICATION IN MICHIGAN

## PROVISIONAL CERTIFICATE



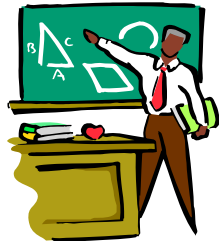
- ♦ Complete degree requirements
- ♦ Pass MTTC Subject Exams
- ♦ Complete Student Teaching
- ♦ Current certification in First Aid and Adult and Child CPR from either the American Red Cross or the American Heart Association

- ♦ Apply for graduation online through Pipeline by the end of the 4th week of classes the semester you plan to graduate.

- ♦ Apply for Provisional Teaching Certificate. Applications are distributed at the Student Teaching Orientation.
- ♦ Submit a current State Criminal History Record with application: <http://apps.michigan.gov/ichat/>

- ♦ Students will be recommended to the Michigan Department of Education for their Provisional Certificate after a final degree audit and all requirements are completed.
- ♦ Students will be issued a 90-day certification letter and may apply for teaching jobs.
- ♦ The Michigan Department of Education will bill the student. Upon receipt of payment, the Department will issue the teaching certificate.

## PROFESSIONAL CERTIFICATE



- ♦ 3 years of successful teaching experience in areas of certification

- ♦ 18 semester hours in a planned program or masters degree

- ♦ Ask about the new reading requirement beginning July 1, 2009.

- ♦ Apply for Professional Teaching Certificate.

- ♦ If the requirements for the Professional Certificate have not been met, discuss options for renewal of the Provisional Certificate with an advisor.

## MAINTAINING PROFESSIONAL CERTIFICATE

- ♦ The Professional Certificate expires every 5 years and is renewed by contacting the Michigan Department of Education.



OR



6 semester credits

Continuing Education  
(18 SB-CEUs)

- ♦ May combine semester credits and SB-CEUs.
- ♦ 3 SB-CEUs are equivalent to 1 semester hour of credit.