



Teacher Certification Information Handbook

Post Bachelor & Master of Arts in Teaching Initial Certification Programs

College of Education • Division of Academic Services

Undergraduate Office
469 College of Education
(313) 577-1601
FAX (313) 577-4944

Graduate Office
489 College of Education
(313) 577-1605
FAX (313) 577-7904

The Effective Urban Educator: Reflective, Innovative, and Committed to Diversity

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WAYNE STATE UNIVERSITY • STUDENT SERVICES

Academic Success Center

1600 David Adamany Undergraduate Library
(313) 577-3165
<http://www.success.wayne.edu/>

Career Services

1001 Faculty and Administration Building
(313) 577-3390
<http://www.careerservices.wayne.edu>

Educational Accessibility Services

1600 David Adamany Undergraduate Library
(located in the Academic Success Center)
(313) 577-1851
<http://www.eas.wayne.edu>

Education Placement Services

489 College of Education
5425 Gullen Mall
(313) 577-1605
<http://www.coe.wayne.edu/AS/Placement.html>

Public Safety

Police, Fire, Medical
76 West Hancock Avenue
(313) 577-2222
<http://www.police.wayne.edu>

Purdy Kresge Graduate Library

5265 Cass Avenue
(313) 577-4043
<http://www.lib.wayne.edu>

Scholarships and Financial Aid

The Welcome Center, 42 West Warren
(313) 577-3378
<http://www.financialaid.wayne.edu>

Testing & Evaluation

698 Student Center Building
(313) 577-3400
<http://www.testing.wayne.edu>

University Admissions

The Welcome Center, 42 West Warren
Toll Free (877) 978-4636
Undergraduate (313) 577-3577
Undergraduate Fax (313) 577-7536
<http://www.admissions.wayne.edu>

University Records Office

5057 Woodward - Maccabees - Suite 5101
Detroit, Michigan 48202
(313) 577-3531
FAX (313) 577-0945
<http://sdcl.wayne.edu/RegistrarWeb/Registrar/Reghome>

Graduate (313) 577-3270
Graduate Fax (313) 577-0131
<http://gradadmissions.wayne.edu/>

COLLEGE OF EDUCATION • ACADEMIC SERVICES

Dr. Janice Green
Assistant Dean

Academic Services Officers

Undergraduate Officers

(313) 577-1601
Fax (313) 577-4944

Ms. Fawne Allossery

Ms. Janet Andrews

Ms. Ebony Green

Mr. Jahquan Hawkins

Graduate Officers

(313) 577-1605
Fax (313) 577-7904

Mr. Paul Johnson

Mr. Kevin Williams

Dr. Cynthia Ward

The above Academic Services Officers will evaluate your college transcripts to determine your qualifications for admission to the teacher certification program.

TRANSCRIPTS FROM FOREIGN INSTITUTIONS

If your transcripts are from a foreign institution, you must contact one of the following agencies and request a **course-by-course** evaluation of your records:

World Education Services

Bowling Green Station
P.O. Box 5087
New York, NY 10274-5087
(212) 966-6311
FAX:(212) 739-6100
<http://www.wes.org>

Educational Credential Evaluators, Inc.

P.O. Box 514070
Milwaukee, WI 53203-3470
(414) 289-3400
FAX: (414) 289-3411
<http://www.ece.org>

After your records have been evaluated by one of the above agencies, you may submit the request for a transcript evaluation.

CERTIFICATION FROM ANOTHER STATE OR COUNTRY

If you are a certified teacher in another state or in another country, please contact the Michigan Department of Education at (517) 373-3310 or <http://www.michigan.gov/mde>.

STATE OF MICHIGAN RELEVANT LEGISLATION

PUBLIC ACT 335 of 1993 Sec. 1531b.

Effective July 1, 1995: Applicants to the teacher certification program must demonstrate successful group work with children. Documentation of this group work is required to enter the Teacher Certification Program. A total of 40 hours of successful group work with children is required. The State defines a group as three (3) or more children (not your own) between the ages of 3 and 18. Students are reminded to find a group work experience that is compatible to the age group they plan to teach. The group work experience needs to be recent (within the last 5 years) at the time of admission to the teacher certification program.

Some examples of group work include: Camp counselor, group tutor, playground director, religious teacher, scout leader, substitute teacher, teacher assistant, team coach or youth leader.

PUBLIC ACT 68 of 1993 Sec. 1230

This act requires public and non public schools to conduct a criminal history check of new teachers, school administrators, school psychologists and other personnel required to hold State Board of Education approvals. Students interested in becoming certified teachers must supply a statewide criminal history check prior to admission to the College of Education and again prior to applying for certification.

If you have criminal background issues, please provide a narrative describing the incident(s) from your perspective for review by a committee in the College of Education. If you do not provide this information at the time of application, your admission/certification will be delayed.

- Have you ever been convicted of a felony?
- Have you ever been convicted of a misdemeanor?
- Have you ever had a professional license or certification denied, suspended (for cause) or revoked?

A criminal history check, by name, without fingerprints may be accessed for a fee at <http://apps.michigan.gov/ICHAT/> (see directions below).

Any person seeking admission to a teacher certification program who has been convicted of a felony or misdemeanor must provide certified copies of all documents relative to his/her conviction, including a complete transcript of the trial. After review by the College of Education Committee, the applicant will be notified in writing of the Committee's decision.

Note: The State Board of Education may refuse to grant a teaching certificate to an applicant convicted, as an adult, of an act of immoral conduct contributing to the delinquency of a child, or a felony conviction.

PROCEDURE TO SEARCH CRIMINAL HISTORY RECORDS, BY NAME, WITHOUT FINGERPRINTS USING ICHAT:

The search by name is only for criminal convictions that may be on file. Most employment checks are by name only, unless fingerprints are required for licensing or by state law.

1. Go to <http://apps.michigan.gov/ICHAT/>. Select “**Register**” from the list of links near the top. You will be required to register by entering a login ID, which must be a valid e-mail address. In addition, you will need to enter a password of your choice along with your name and address. All fields marked with an asterisk (*) are mandatory. The password must be between 6 and 12 characters long, contain both letters and numbers, and is case sensitive.
2. An e-mail message will be sent to the e-mail address entered as your login ID. This message will contain your account activation code and a link to activate your account (you may wish to print this message for your records). If you use the link, the activation of your account is automatic. If you return to the ICHAT website and login, you will need to enter the activation code when prompted.
3. Select “**Background Search**” from the links on the left. Enter your information: Last Name, First Name, Middle Initial, Race, Sex, Month of Birth, Day of Birth, Year of Birth, and Social Security Number (optional) or Michigan Driver License Number (optional).
4. Once all information has been entered, select the “**Submit**” button.
5. Your order information will appear in a box on the right. Select the “**Checkout**” button.
6. Your order appears again and this time you need to check the box next to your name and then select the “**Checkout**” button.
7. Confirm your billing address and if correct, then select “**Next.**”
8. Enter your credit card information (American Express, Discover, Master Card, or Visa) and then select the “**Order Now**” button.
9. Confirmation will appear that your order has been received and your credit card has been approved. Select the “**View 7 Day Summary**” button (near the bottom of the screen).
10. Your search information will appear again and select the “**View Results**” button on the right.
11. A warning pop-up prompt appears. Read the prompt and select “**okay.**”
12. Select the “**Printer Friendly Results**” link found under your name.
13. Select the “**Print**” button and print your report.

For further assistance, please e-mail
 cjcapphelp@michigan.gov or call (517) 322-1956.

PUBLIC ACT 18 of 2003 Sec. 1531d.

This act states that “beginning July 1, 2004, the superintendent of public instruction shall not issue an initial teaching certificate to a person unless the person presents evidence satisfactory to the superintendent of public instruction that the person...has successfully completed a course approved by the department in first aid and cardiopulmonary resuscitation... and holds valid certification in these topics issued by one of the following organizations: American Heart Association, American Red Cross, American Safety and Health Institute, and Medic First Aid

Students must submit the following documentation to the College of Education when applying for teacher certification (all of the following must be current when applying for teacher certification):

- ① Certification in Adult CPR ② Certification in Child CPR ③ Certification in First Aid

Certification in automated external defibrillation (AED) is recommended, but not required.

ELEMENTARY TEACHING CERTIFICATE & ENDORSEMENTS

ELEMENTARY CERTIFICATE

Valid for teaching all subjects grades K-5; major and minor subjects in grades 6-8; and all subjects grades K-8 in a self-contained classroom.

The following **endorsements** are attached to an elementary certificate:

- **BILINGUAL-BICULTURAL EDUCATION**
 - Superior proficiency (speaking, reading, and writing) in a language other than English is required (see page 11 for testing requirements).

- **EARLY CHILDHOOD EDUCATION**
 - This is an endorsement for pre-K to K.

- **K-12 CERTIFICATION FOR SPECIAL EDUCATION (MAT PROGRAM ONLY)**
 - Valid for teaching Special Education in grades K-12 and all subjects grades K-5; major and minor grades 6-8; and all subjects grades K-8 in self-contained classroom.

 - If you are interested in teaching in an area in Special Education (i.e., Autism Spectrum Disorder, Cognitive Impairment, Emotionally Impairment, or Learning Disabilities), you may obtain a Special Education endorsement in conjunction with the Masters of Arts in Teaching (MAT) in Elementary Education. You must complete a major and the planned minor (see page 7: Elementary Majors and Minors) and you should request to have your transcripts evaluated for that major and minor.

- **MIDDLE LEVEL PROFESSIONAL SPECIALIZATION (5-9):**
 - Attached to an elementary certificate, this endorsement allows you to teach your major/minor through grade 9.

ELEMENTARY MAJORS & MINORS

TEACHING MAJORS AND MINORS:

Teacher certification in the State of Michigan requires a minimum number of credits in the subject area that you are preparing to teach. The following subject areas are appropriate for teaching at the elementary level.

MAJORS *Single subject major (30 semester hours minimum*) or Group major (36 semester hours minimum*).*

English *(does not include first and second composition course)*

Foreign Language *(Starting with courses at the 3000 level and above in French, Spanish, Italian & Latin – see page 11 for testing requirements.) Chinese Language and Culture is also available.*

Language Arts *(English, Speech combination)*

Mathematics *(WSU Mathematics Placement Exam required for courses through Calculus I)*

Science: Group Major *(combination of astronomy, biology, chemistry, geology, physics, and science education courses)*

Social Studies: Group Major *(combination of history, geography, political science and economics)*

*** Curriculum requirements may exceed the minimum semester hours listed above.**

ELEMENTARY EDUCATION PLANNED MINOR

All students who pursue elementary education are required to have completed or will need to complete the following core courses: World Regional Geography, US History, World History, American Government, Biological Science, Physical Science (Astronomy, Chemistry, Geology, or Physics) and Math for Elementary Teachers I and II. These courses are your minor.

You have the option of picking an additional teaching minor, in which you may be certified to teach in grades 6-8. Those interested in teaching at the middle school level are strongly recommended to select an additional teaching minor.

MINORS *Single subject major (20 semester hour minimum*) or group minor (24 semester hours minimum*).*

Bilingual-Bicultural Education *An endorsement indicating superior proficiency (speaking, reading, and writing) in a language other than English – see page 11 for testing requirements.*

English *(does not include first and second composition course)*

English as a Second Language (ESL)

Foreign Language *(Starting with courses at the 3000 level and above in French, Spanish, Italian & Latin – see page 11 for testing requirements.) Chinese Language and Culture is also available.*

Health

Kinesiology Pedagogy (Physical Education)

Language Arts *(English, Speech combination)*

Mathematics *(WSU Mathematics Placement Exam required for courses through Calculus I)*

Science *(combination of astronomy, biology, chemistry, geology, physics, and science education courses)*

Social Studies *(combination of economics, geography, history and political science)*

*** Curriculum requirements may exceed the minimum semester hours listed above.**

SECONDARY TEACHING CERTIFICATE ATTACHED MAJORS AND ENDORSEMENTS

SECONDARY CERTIFICATE

Valid for teaching majors and minors in grades 6-12.

The following **majors** are attached to a secondary certificate:

- **DANCE (POST BACHELOR CERTIFICATION ONLY)**
 - Valid for teaching in grades K-12. Does not require a minor.
- **KINESIOLOGY PEDAGOGY (PHYSICAL EDUCATION)**
 - Valid for teaching in grades K–12. Must have an additional 6–12 minor.
- **MUSIC (POST BACHELOR CERTIFICATION ONLY)**
 - Valid for teaching in grades K-12. Music is not available as a teaching minor and does not require a teaching minor.
- **VISUAL ARTS EDUCATION**
 - Valid for teaching in grades K-12. Art is not available as a teaching minor and does not require a teaching minor.

The following **endorsements** are attached to a secondary certificate:

- **BILINGUAL-BICULTURAL EDUCATION**
 - Superior proficiency (speaking, reading, and writing) in a language other than English (see page 11 for testing requirements).
- **MIDDLE LEVEL PROFESSIONAL SPECIALIZATION (5-9):**
 - Attached to a secondary certificate, this endorsement allows you to teach your major/minor in grades 5.

SECONDARY MAJORS & MINORS

TEACHING MAJORS AND MINORS:

Teacher certification in the State of Michigan requires a minimum number of credits in the subject area that you are preparing to teach. The following subject areas are appropriate for teaching at the secondary level.

MAJORS *Single subject major (30 semester hours minimum*) or Group/CTE major (36 semester hours minimum*).*

English *(does not include first and second composition course)*

Foreign Language *(starting with courses at the 3000 level and above in French, German, Italian, Latin, Russian or Spanish – see page 21 for testing requirements) English is strongly suggested as a minor. Chinese Language and Culture is also available.*

Health Education

Kinesiology Pedagogy (Physical Education)

Mathematics *(WSU Mathematics Placement Exam required for courses through Calculus I)*

Science Single Subject *(biology, chemistry, geology or physics)*

Science: Group Major *(combination of astronomy, biology, chemistry, geology and physics)*

Social Studies: Group Major *(combination of economics, geography, history and political science)*

Social Studies Single Subject *(economics, geography, history or political science)*

Speech

Career & Technical Education(CTE): *Business, Management, Marketing, & Technology; Marketing Education; Health Occupations; and Trade & Industry.* *(See CTE information on page 12 for additional information and requirements)*

* Curriculum requirements may exceed the minimum semester hours listed above.

MINORS *Single subject major (20 semester hours minimum*).*

Bilingual-Bicultural Education *An endorsement indicating superior proficiency (speaking, reading, and writing) in a language other than English – see page 11 for testing requirements..*

Computer Science *(Mathematics major is recommended)*

English *(does not include first and second composition course)*

English as a Second Language (ESL)

Foreign Language *(starting with courses at the 3000 level and above in French, German, Italian, Latin, Russian or Spanish – see page 11 for testing requirements.) Chinese Language and Culture is also available.*

Health Education

Kinesiology Pedagogy (Physical Education)

Mathematics *(WSU Mathematics Placement Exam required for courses through Calculus I)*

Science Single Subject *(biology, chemistry, geology or physics)*

Social Studies Single Subject *(economics, geography, history or political science)*

Speech

* Curriculum requirements may exceed the minimum semester hours listed above.

K-12 CERTIFICATION PROGRAMS • CONTACT INFORMATION

Students enrolling in these programs earn a secondary teaching certificate with an endorsement to teach these majors in kindergarten through grade 12 (K-12). See page 11 for K-12 Foreign Language.

PROGRAM	ADVISOR
Dance Education*	Dr. Doug Risner 3226 Old Main (313) 577-4273 ar2852@wayne.edu
Kinesiology Pedagogy (Physical Education)	Dr. Suzanna Dillon 263 Matthaei Building (313) 577-9847 ar8670@wayne.edu
Music Education [instrumental]*	Dr. Terese Volk 2388 Old Main (313) 577-2674 ag7658@wayne.edu
Music Education [vocal]*	Dr. Abigail Butler 2390 Old Main (313) 577-2673 ag7752@wayne.edu
Visual Arts Education	Dr. James Brown Teacher Education Division (313) 577-0902 ap7377@wayne.edu

* These majors are available in the Undergraduate and Post Bachelor Certification program only.

SPECIAL EDUCATION PROGRAMS • CONTACT INFORMATION

Students enrolling in these programs earn an elementary teaching certificate with an endorsement to teach these majors in kindergarten through grade 12 (K-12).

Autism Spectrum Disorder	Dr. Mark Larson	(313) 577-0903	ad5772@wayne.edu
Cognitive Impairment	Dr. Marshall Zumberg	(313) 577-1643	ac8358@wayne.edu
Emotional Impairment	Dr. Michael Peterson	(313) 577-1607	ad5031@wayne.edu
Learning Disabilities	Dr. Gregory Zvric	(313) 577-0968	ae4967@wayne.edu

FOREIGN LANGUAGE AS A K-12 MAJOR

Attached to either the Elementary or Secondary Teaching Certificate, K-12 Certification is available for students majoring in a foreign language. Elementary Education students must complete a **MAJOR** in Chinese Language and Culture, French, Italian, or Spanish. Secondary Education students must complete a **MAJOR** in Chinese Language and Culture, French, German, Italian, Latin, Russian, or Spanish.

In addition to the major coursework, the following courses are required after admission to the Teacher Certification Program:

- LED 6520 Teaching ESL/Foreign Language Methods I
- LED 6530 Teaching ESL/Foreign Language Methods II
- LED 6500 Teaching World Languages in Elem & Middle Sch. III
- EDP 5450 Child Psychology (for Secondary Education students) or EDP 5480 Adolescent Psychology (for Elementary Education students)
- RLL 6700 Second Language Literacy Development K-12

TESTING REQUIREMENTS FOR BILINGUAL/BICULTURAL & FOREIGN LANGUAGE

BILINGUAL-BICULTURAL MINORS

Effective Winter 2007 students must successfully complete the American Council on the Teaching of Foreign Languages (ACTFL) Oral Proficiency Interview (OPI) and the Writing Proficiency Test (WPT). Students must score at the Superior level in a non-English language prior to admission to the Teacher Certification Program. Contact Dr. Marc Rosa for more information about Bilingual-Bicultural minor and endorsement. With Dr. Rosa's approval, contact Testing and Evaluation at (313) 577-3400 to schedule the tests (<http://www.testing.wayne.edu/>).

FOREIGN LANGUAGE MAJORS & MINORS

Completion of Foreign Language courses is not sufficient for teacher certification.

Effective Winter 2007, prior to admission to the Teacher Certification Program, students must successfully complete the American Council on the Teaching of Foreign Languages (ACTFL) Oral Proficiency Interview (OPI). Students must score at the Advanced Low level in French, German, Italian, or Spanish or at the Intermediate High level in Chinese or Russian. OPI testing in Latin is not available, therefore it is not required. Contact your advisor for more information about this requirement. With your advisor's approval, contact Testing and Evaluation at (313) 577-3400 to schedule the test (<http://www.testing.wayne.edu/>).

CAREER & TECHNICAL EDUCATION (CTE)

Career & Technical Education
Program Coordinator

Dr. Geralyn Stephens
Room 273
College of Education
(313) 577-0991
geralyn.stephens@wayne.edu

Students seeking Vocational Certification have two certification options: 1) An Interim Occupational Certificate only or 2) a Secondary Initial Provisional Teaching Certificate and the Interim Occupational Certificate.

1) THE INTERIM OCCUPATIONAL CERTIFICATE (IOC) ONLY FORMERLY THE TEMPORARY VOCATIONAL AUTHORIZATION (TVA)

The Interim Occupational Certificate (IOC) is only valid for teaching in a State of Michigan reimbursed and approved CTE classroom corresponding to the Vocational Endorsement. Although desirable, a person receiving the Interim Occupational Certificate ONLY is not required to complete a professional teacher preparation program. Under special circumstances, a school district may hire a prospective teacher holding an Interim Occupational Certificate IF no certified teacher is available. The Interim Occupational Certificate requires completion of a CTE major (see below) and all of the requirements listed under Vocational Certification on page 13.

- a) Business, Management, Marketing & Technology (BMMT)**
- b) Marketing Education**
- c) Health Occupations**
- d) Trade & Industry**

2) THE SECONDARY INITIAL PROVISIONAL TEACHING CERTIFICATE WITH A CTE MAJOR AND THE INTERIM OCCUPATIONAL CERTIFICATE (IOC)

The Secondary Initial Provisional Teaching Certificate with the Interim Occupational Certificate is valid for teaching in the academic major and/or minor in grades 6-12 and in a State of Michigan reimbursed and approved Career and Technical Education (CTE) classroom corresponding to the Vocational Endorsement. The Secondary Initial Provisional Teaching Certificate with the Interim Occupational Certificate requires completion of a CTE major, a minor or a second academic major as indicated below, a professional teacher preparation program and all of the requirements listed under Vocational Certification on page 13. (Please see page 9 for a complete list of Secondary majors and minors.)

- a) Business, Management, Marketing & Technology (BMMT)**
 - 1) BMMT as a 36 credit hour major (minor required)**
 - 2) BMMT as a 50 credit hour Comprehensive Major (no minor required)**
- b) Marketing Education (minor required)**
- c) Health Occupations (Second Academic Major required)**
- d) Trade & Industry (Second Academic Major required)**

VOCATIONAL CERTIFICATION REQUIREMENTS (FOR CTE MAJORS ONLY)

The requirements, including those imposed by Wayne State University, for the Interim Occupational Certificate follow:

- Bachelor's degree (can be acquired as part of the certification program)
- Completion of an approved major in a related occupational area (see page 12)
- Two years (4000 hours) of recent and relevant work experience (within the past 5 years) in an occupation. We only accept NOTARIZED Verification of Work forms from the employer(s), which provide a detailed description and other evidence of related work experiences within the past five (5) years. The total hours should meet or exceed 4,000 hours or the equivalence of 104 weeks (2 calendar years) of work related to the occupational area in which you plan to teach.
- Passing all components of the Michigan Basic Skills Test
- Passing all components of the Michigan Test for Teacher Certification in the occupational area (if available)
- Successful completion of CTE 5410 and CTE 6993 with a letter grade of 'C' or better.
- First Aid & CPR (Adult and Child) Certification (see page 5)
- Criminal History Check (see page 4)

WORK EXPERIENCE GUIDELINES

Work experience guidelines changed significantly in July 2004. Generally, two years (4,000 hours) of **recent AND relevant** work experience shall be required of a candidate for Vocational Authorization (Temporary or Annual).

- All work experience presented by the candidate must be completed within the five years immediately preceding the application for the vocational authorization. All work experience must be acquired in the specific occupational area for which the candidate is seeking certification.
- Full-time and part-time work is allowable in calculating the total number of hours of work experience.
- All work experience shall be wage-earning employment or documented work experience in a family operated business.
- Self-employment is permitted, provided it is adequately documented that the applicant was actively conducting a business.

There are also options for using occupational teaching experience, student teaching and other work related experiences to satisfy the work experience requirements. Please contact the CTE Program coordinator for more information about what is acceptable to substantiate work experiences.

NOTE: Volunteer experience is not acceptable for the work experience requirement.

VOCATIONAL ENDORSEMENTS

Wayne State University's College of Educations is approved by the Michigan Department of Education for the following Vocational Endorsements attached to the Interim Occupational Certificate. The Vocational Endorsement corresponds to the student's CTE major.

1) Vocational Business (VB):

Business Administration Management and Operations, Finance and Financial Management Services, Information Technology and Marketing, Sales, and Service

2) Vocational Child Care (VC):

Child and Custodial Care Services

3) Vocational Cosmetology (VE):

Cosmetology

4) Vocational Family and Consumer Sciences (VH):

Family and Consumer Sciences

5) Vocational Health Sciences (VS):

Health Sciences

6) Vocational Hospitality and Tourism (VZ):

Personal and Culinary Services

7) Vocational Law Enforcement/Fire Science (VF):

Public Safety/Protective Services

8) Vocational Marketing (VM):

Marketing, Sales, and Service

9) Vocational Technical (VT):

Radio and Television Broadcasting Technology, Graphics Communications, Drafting & Design Technology, Construction Trades, Collision Repair Technician, Automobile Technician, Airframe Technology, Power Plant Technology, Precision Production Trades General, Machine Tool Operations/Machine Shop, Welding, Brazing and Soldering, Woodworking General, Aeronautics/Aviation/Aerospace Science & Technology, and Visual Communications Technology

REQUEST A TRANSCRIPT EVALUATION

Your Request for Transcript Evaluation form must include a major and minor that is on the list appropriate to either elementary (see page 7), secondary education (see page 9) or Career and Technical Education (see page 12). Failure to indicate your major and minor will result in your evaluation being returned incomplete.

If you are considering certification at the elementary level, please indicate your minor as the “Planned Minor” on your Request for Transcript Evaluation form.

POST BACHELOR CERTIFICATION PROGRAM

This program is designed to offer teacher certification to holders of baccalaureate degrees with suitable teaching majors and minors, who do not choose to pursue the master’s degree. The program incorporates classroom theory with practice and is available at both the elementary and secondary levels.

The Post Bachelor program may be completed as a full-time or part-time student. The program can be completed in two (2) years as a full-time student. Please note that the Early Childhood program is longer than two (2) years requiring additional coursework and an additional field experience. Credit in this program is undergraduate credit and can never be applied toward any graduate degree. This program does **not** offer a second bachelor’s degree. Elementary Education courses in the Post Bachelor Certification Program are usually offered only during the day.

If you are in need of financial aid as a Post Bachelor student, please consult a financial aid counselor in the Welcome Center at (313) 577-3378. Financial Aid in Post Bachelor status is limited to one (1) year.

MASTER OF ARTS IN TEACHING (MAT) PROGRAM

This program is designed to provide professional preparation for holders of Baccalaureate degrees with suitable teaching majors and minors and who seek teacher certification at the elementary or secondary level. This program leads to a master’s degree. The master’s degree may be completed after certification, but degree requirements must be completed within six (6) years of the time the first course in the program is completed.

The MAT program may be completed as a full-time or part-time student. The certification portion of the program can be completed in two (2) years as a full-time student. Please note that the Early Childhood and Special Education programs are longer than two (2) years requiring additional coursework and an additional field experience. Most courses are offered in the late afternoon or evening; however, you should be aware that student teaching and other field experiences must be completed during the day.

PROCEDURE FOR COMPLETING EDUCATION PREREQUISITES IN THE COLLEGE OF EDUCATION AT WAYNE STATE UNIVERSITY

Students who do not hold a degree from Wayne State University or have never taken a course at Wayne State University must complete a Post Bachelor Application form (green form) and submit it to the Undergraduate Admissions Office, Welcome Center. Proof of degree and an application fee must accompany the application. **Select College of Education on the application and write "PRTC major."**

Wayne State University Graduates can file for a change of status at the University Records Office, 5057 Woodward - Suite 5101 Detroit, Michigan 48202. These students should request Post Bachelor status in the **College of Education with a major in PRTC.**

ADMISSION REQUIREMENTS FOR CERTIFICATION PROGRAMS AFTER COMPLETING ALL PREREQUISITE COURSES

DOCUMENTATION	POST BACH	MAT
Transcript Evaluation with copies of unofficial transcripts <ul style="list-style-type: none"> • Post Bachelor: Attach to College of Education Application • MAT: Attach to Graduate Application and submit to the Office of Graduate Admissions with appropriate fee* 	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <i>Also have official transcripts sent to Graduate Admissions</i>
Completion of all prerequisite courses	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Professional Personal Statement (Post Bachelor) or Statement of Educational Objectives (MAT)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
A minimum GPA of 2.50 <i>Conditional Admission: B or better in all prerequisite courses</i>	<input checked="" type="checkbox"/>	
A minimum GPA of 2.60 <i>Conditional Admission: B or better in all prerequisite courses</i>		<input checked="" type="checkbox"/>
Documentation of current Negative TB test results within the past three years	<input checked="" type="checkbox"/>	<i>Required for Student Teaching Application</i>
The State Basic Skills Exam of the Michigan Test for Teacher Certification (all three parts) must have been passed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Verification of successful group work experience with children (three or more children between the ages of 3 and 18 for at least 40 hours)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Completed Criminal History Check	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Foreign Language Majors and/or Minors: Attach test results from the American Council on the Teaching of Foreign Languages (ACTFL) Oral Proficiency Interview (OPI)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Bilingual-Bicultural Minors: Attach test results from the American Council on the Teaching of Foreign Languages (ACTFL) Oral Proficiency Interview (OPI) and the Writing Proficiency Test (WPT)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Visual Arts Education Majors: Portfolio Review demonstrating student's competence in art. Please call (313) 577-0490 to make arrangements to drop off your portfolio in Room 163.3, Art Building.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

*** If you have been admitted to a graduate program and have attended in that status at Wayne State University, you do not need to complete another graduate application. You will need to complete a Change of Major Application, which is available in Room 489 in the College of Education. Please attach all required documentation to the completed Change of Major Application and submit it to Room 489 in the College of Education.**

WAYNE STATE UNIVERSITY

COLLEGE OF EDUCATION

STEPS TO TEACHER CERTIFICATION

1. Complete Request for Transcript Evaluation.
 Include copies of transcripts from each institution you have attended.
(Unofficial copies are acceptable).



2a. If you **completed your bachelor's degree at another institution**, complete a Post-Bachelor application (green form). Select "College of Education" on the application and write "PRTC major."

2. Complete all prerequisite courses listed on your evaluation.
3. Pass all three parts of the State Basic Skills Exam.
(Offered in January, April, July and October)
4. Complete successful group work with children.



2b. If you **completed your bachelor's degree at Wayne State University**, contact the Records Department (313-577-3531) to reactivate your student status as a Post-Bachelor student in the College of Education with a major in PRTC.



Completed Criminal History Check (current within 6 months of applying)



MAT Requirements


- Apply to Graduate School by appropriate deadline.
- Attach copies of all transcripts, including WSU. Have official transcripts sent to Graduate Admission. Attach copy of Transcript Evaluation.

Post-Bachelor (PB) Requirements

- Complete a Level 2 Application (available in Room 469 Education)
- Attach copies of all transcripts, including WSU and a copy of Transcript Evaluation.
- Attach a copy of a negative TB test



Complete certification courses and apply for Provisional Certificate. Complete remaining courses for Master's Degree.




Complete certification courses and apply for Provisional Certificate only.

MASTER OF ARTS IN TEACHING PROGRAM

The following courses are to be completed in Graduate Status after admission to the MAT Program.

<p style="text-align: center;">MAT – Elementary Certification Program 40 semester hours minimum for certification (9 additional credits for degree) **</p> <p>ELE 6290 Language Arts Instruction (3) ELE 6310 Reading Instruction (3) † ELE 6390 Mathematics Instruction (3) ELE 6500 Science Curriculum (3) ELE 6600 Social Studies Curriculum (3) ELE 6200 Children’s Lit for New & Prospective Teachers (3) RLL 6120 Reading in the Content Areas (3) EDP 6210 Foundations for Educational Psychology (3) TED 5150 Analysis of Elementary School Teaching (6) † TED 5780 Directed Teaching & Conference (10) ***</p> <p>The State elementary education exam must be passed prior to student teaching; the major/minor exams are required for the subject area in grades 6-8. Provisional Certification is granted prior to completion of the Master’s degree.</p> <p style="text-align: center;">Additional Courses for MAT Degree (9 credits)</p> <p>BBE 5000 Multicultural Education in Urban America (2) EHP 7600 Philosophy of Education (2) SED 7050 Inclusive Teaching (2) ED 7999 Terminal Master’s Seminar & Project (3)</p> <p>Total semester hours will exceed 49 for students with a major or minor in Foreign Language and/or a minor in BBE or ESL.</p>	<p style="text-align: center;">MAT – Secondary Certification Program 40 - 43 semester hours minimum for certification (9-15 additional credits for degree) **</p> <p>The credits required for secondary certification vary depending upon the applicant’s subject area. The following courses are required in all programs:</p> <p>BBE 5000 Multicultural Education in Urban America (2) EDP 5480 Adolescent Psychology (3) EHP 7600 Philosophy of Education (2) RLL 6121 Teaching of Reading in the Content Area (3) SED 7050 Inclusive Teaching (2) TED 5160 Analysis of Middle and Secondary School Teaching (3) † TED 5650 Pre-Student Teaching for Secondary Majors (3) † TED 5780 Directed Teaching and Conference (10) *** TED 6020 Computer Applications in Teaching I (3) Teaching Methods in the Major I (3) Teaching Methods in the Major II (3) Teaching Methods in the Minor (3)</p> <p><i>Note: Some majors have additional certification courses.</i></p> <p>Depending on the majors, additional course work may be required for the teaching certificate. The State major and minor exams must be passed prior to student teaching. Provisional Certification is granted prior to completion of the Master’s degree. An additional 9-15 semester hours are required to complete the Master’s degree and vary depending on major subject area.</p>
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<p>MAT – Elementary Education With a Specialization in Early Childhood Education 58 semester hours minimum for certification (9 additional credits for degree)**</p>	
<p style="text-align: center;">Prerequisites for Student Teaching</p> <p>ELE 6040 Role of Content Areas in Early Child Ed (3) ELE 6200 Children’s Literature for New/ Teachers (3) ELE 6310 Reading Instruction Preprimary-9 (3) † ELE 6390 Mathematics Instruction: Preprimary-9 (3) ELE 6600 Social Studies Curriculum: Preprimary-9 (3) EDP 6210 Foundations of Educational Psychology (3) RLL 6120 Reading in the Content Areas (3) TED 5150 Analysis of Elementary School Teaching (6) †</p> <p style="text-align: center;">Additional Courses for MAT Degree (9 credits)</p> <p>BBE 5000 Multicultural Education in Urban America (2) EHP 7600 Philosophy of Education (2) SED 7050 Inclusive Teaching (2) ED 7999 Terminal Master’s Seminar & Project (3)</p>	<p style="text-align: center;">Student Teaching (Appropriate State exams must be passed.)</p> <p>TED 5780 Directed Teaching & Conference [Primary Grades] (8) *** ELE 6080 Preschool Goals & Practices [Co-req of TED 5780] (3) TED 5790 Student Teaching Special Groups [Nursery School] (5) ***</p> <p style="text-align: center;">Additional Requirements for the Early Childhood Endorsement</p> <p>ELE 6020 Seminar in Early Childhood Education (3)</p> <div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> <p>ELE 6060 Comm Contacts: Working w/ Families in Urban Settings (3) - or - ELE 6010 Family Centered Collab in Early Childhood Intervention (3)</p> </div> <p>ELE 6340 Teaching Reading in Early Childhood (3) ELE 7020 Problems in Early Childhood Education (3) EDP 5450 Child Psych. (or PSY 642 or 644 or equiv.) (3)</p>

** Subject to revision

*** Directed Teaching Deadline Dates:

Fall Term: Nov 30 prior to student teaching
 Winter Term: May 31 prior to student teaching

† Must be taken concurrently

MASTER OF ARTS IN TEACHING - SPECIAL EDUCATION PROGRAM

(Requires completion of an Elementary Education Teaching Major and Minor prior to admission.)

The following courses are to be completed in Graduate Status after admission to the MAT Program.

<p><u>Elementary Education: Professional Education Sequence</u> <u>(48 -49 semester hours) **</u></p> <p>ELE 6200 Children's Lit for New & Prospective Teachers (3) ELE 6290 Language Arts Instruction (3) ELE 6310 Reading Instruction (3) † ELE 6390 Mathematics Curriculum (3) ELE 6500 Science Curriculum (3) ELE 6600 Social Studies Curriculum (3) RLL 6120 Reading in the Content Area (3) BBE 5000 Multicultural Education (2) EDP 6210 Educational Psychology (3) TED 5150 Analysis of Elementary School Teaching (6) †</p> <div style="border: 1px solid black; padding: 2px; margin: 5px 0;"> TED 6020 Computer Applications in Teaching (3) ECE 6100 Enabling Technology (4) </div> <p>TED 5780 Directed Teaching and Conference (5) *** TED 5790 Student Teaching & Conf for Special Groups (8) ***</p>	<p><u>Special Education Specialization Sequence</u> <u>(23 - 26 semester hours) **</u></p> <p>Select an area of specialization from the list below:</p> <p><u>Total Minimum Semester Hours Required for Certification</u> <u>(71-75 semester hours) **</u></p> <p>Note: The State elementary education exam must be passed prior to student teaching in the general education classroom (TED 5780) and the appropriate special education exam must be passed prior to student teaching in the special education classroom (TED 5790).</p> <p><u>Additional Courses for MAT Degree (3 semester hours) **</u></p> <p>ED 7999 Terminal Master's Seminar & Project (3)</p>
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Special Education Specializations

Among courses enclosed by a border, choose one

<p><u>Autism Spectrum Disorder (ASD) (25-26 semester hours) **</u></p> <p>SED 5030 Education of Exceptional Children (3) SED 6021 Introduction to Autism Spectrum Disorder (3) SED 6030 ASD: Educational Interventions (3) SED 6050 Lang, Comm, Development, & Interventions (3) SED 5140 Behavior Management: Positive Behavior Support (3) SED 5260 Effective Inst. Strategies for Exceptional Learners (4)</p> <div style="border: 1px solid black; padding: 2px; margin: 5px 0;"> ELE 6010 Family Centered Collaboration in EI & Special Ed (3) SED 5600 Collaboration & Support w/ Special Needs in Gen Ed. (3) </div> <div style="border: 1px solid black; padding: 2px; margin: 5px 0;"> SED 7030 Dynamic Assessment in ECSE (3) SED 7770 Assessment/Evaluation of Exceptional Children (4) </div>	<p><u>Cognitive Impairment (CI) (25-26 semester hours) **</u></p> <p>SED 5030 Education of Exceptional Children (3) SED 5090 Transition Services for Students with Disabilities (3) SED 5110 Cognitive Impairment (3) SED 5130 Curriculum Development (3) SED 5140 Behavior Management: Positive Behavior Support (3) SED 5260 Effective Inst. Strategies for Exceptional Learners (4) SED 5600 Collaboration & Support w/ Special Needs in Gen Ed. (3)</p> <div style="border: 1px solid black; padding: 2px; margin: 5px 0;"> SED 5060 Developing Observations & Assessment Skills (3) SED 7770 Assessment/Evaluation of Exceptional Children (4) </div>
<p><u>Emotional Impairment (EI) (23 semester hours) **</u></p> <p>SED 5030 Education of Exceptional Children (3) SED 5140 Behavior Management: Positive Behavior Support (3) SED 5260 Effective Inst. Strategies for Exceptional Learners (4) SED 5600 Collaboration & Support w/ Special Needs in Gen Ed. (3) SED 7770 Assessment/Evaluation of Exceptional Children (4) SED 7820 Emotional/Behavioral Problems: Children/Adolescents (3) SED 7830 Promoting Pro-social Behavior & Resilience (3)</p>	<p><u>Learning Disabilities (LD) (24 semester hours) **</u></p> <p>SED 5030 Education of Exceptional Children (3)</p> <div style="border: 1px solid black; padding: 2px; margin: 5px 0;"> SED 5140 Behavior Management: Positive Behavior Support (3) SED 7830 Promoting Pro-social Behavior & Resilience (3) </div> <p>SED 5260 Effective Inst. Strategies for Exceptional Learners (4) SED 5600 Collaboration & Support w/ Special Needs in Gen Ed. (3) SED 7760 Teaching Students with Learning Disabilities K-12 (4) SED 7770 Assessment/Evaluation of Exceptional Children (4) SED 7790 Language Bases in Learning Disabilities (3)</p>

** Subject to revision

*** Directed Teaching Deadline Dates: Fall Term: Nov 30 prior to student teaching
 Winter Term: May 31 prior to student teaching

† Must be taken concurrently

POST BACHELOR PROGRAM

This is an undergraduate program; credit in this program cannot be applied toward a second bachelor's degree or a master's degree. This program incorporates classroom theory with practice. It is possible to complete this program in two (2) years as a full-time student.

**Elementary Education
Professional Education Sequence
49-52 semester hours ****

*To be taken only after admission to the
Post Bachelor Certification Program.*

These courses are usually offered only during the day.

Pre-Student Teaching (prerequisite to TED 5780):

TED 3550 Teaching Theory & Practice [Co-req ELE 3320] (5)
ELE 3320 Teaching Reading I [Co-req ELE 3550] (3)

**The following courses must be taken prior to TED 5780
Directed Teaching:**

RLL 4430 Teaching of Reading II (3)
EDP 3310 Educational Psychology (3)
ELE 3300 Teaching Language Arts (3)
ELE 3400 Teaching Mathematics (3)
ELE 3500 Teaching Science (3)
ELE 3600 Teaching Social Studies (3)
LED 6500 Teaching World Languages (3) - for Foreign Language
Majors/Minors only.

*The State elementary education exam must be passed prior to
student teaching; the major/minor exams are required for the
subject area in grades 6-8.*

Student Teaching:

TED 5780 Directed Teaching & Conference (10) *

The following courses may be taken anytime:

ELE 3200 Literature for Children (3)
ELE 6070 Family, Community, & School Partnerships (3)
SED 5010 Inclusive Teaching (2)
BBE 5000 Multicultural Educational in Urban America (2)
TED 6020 Computer Applications in Teaching I (3)

Total semester hours will exceed 52 for students with a major or
minor in Foreign Language and/or a minor in BBE or ESL.

**Secondary Education
Professional Education Sequence
43 semester hours ****

*To be taken only after admission to the
Post Bachelor Certification Program.*

Pre-Student Teaching (prerequisite to TED 5780):

TED 5650 Pre-Student Teaching [Co-req TED 5160] (5)
TED 5160 Analysis Mid & Sec Teaching [Co-req TED 5650] (3)

**The following courses must be taken prior to TED 5780
Directed Teaching:**

RLL 4431 Teaching Read in Middle & Secondary Subj. Areas (3)
EDP 5480 Adolescent Psychology (3)
Teaching Methods in the Major I (3)
Teaching Methods in the Major II (3)
Teaching Methods in the Minor (3)

*The State major and minor exams must be passed prior to
student teaching.*

Student Teaching:

TED 5780 Directed Teaching & Conference (10) *

The following courses may be taken anytime:

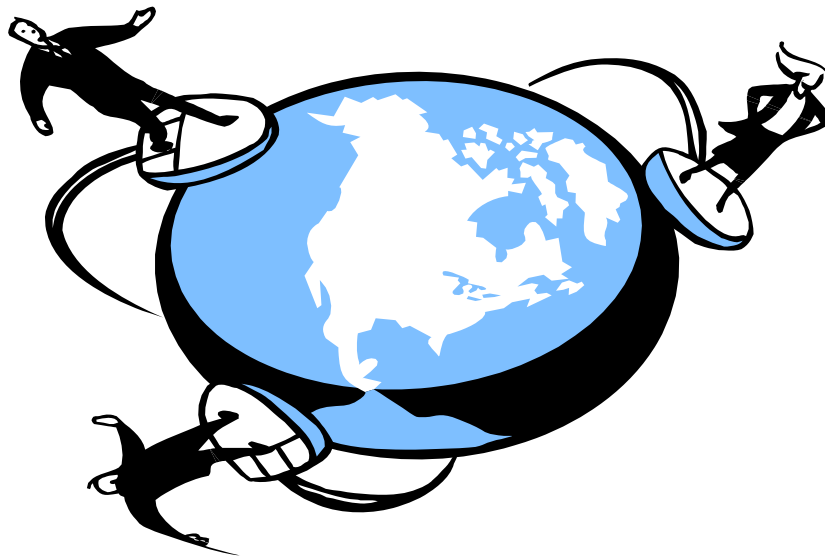
BBE 5000 Multicultural Education in Urban America (2)
EHP 3600 Introduction to the Philosophy of Education (3)
SED 5010 Inclusive Teaching (2)
TED 6020 Computer Applications in Teaching I (3)
Note: Some majors have additional certification courses.

*** DIRECTED TEACHING DEADLINE DATES**

Fall Term: Nov 30 prior to student teaching Winter Term: May 31 prior to student teaching

**** Subject to Revision**

CHECK THE TRANSFER CREDIT WEBSITE FOR COURSE EQUIVALENCY



Equivalency tables for courses at other institutions, including community colleges, colleges, and universities are on the web!

It's this easy!

The web address for Transfer Credit is:

www.transfercredit.wayne.edu

from that page just click on
"Equivalency Tables"